

GOVERNMENT OF ANDHRA PRADESH

OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
ANDHRA PRADESH :: VIJAYAWADA

Cir. Memo. No: K/AEBAS/2017

Dated: 08-01-2019

Sub:- TECHNICAL EDUCATION – Government Polytechnics - Implementation of Aadhaar enabled Biometric Attendance System (AeBAS) & Integrated Attendance Management System (IAMS) - Instructions – Issued – Regarding.

- Ref:-
1. This office Circular Memo of No: K 2/4728/2016-Vol-II, dated: 18/10/2016.
 2. This office Circular Memo of No: K/AEBAS/2017, dated: 25/10/2017.
 3. This office Circular Memo of No: K/AEBAS/2017, dated: 22/12/2017.
 4. Minutes of the Video conference held with all Principals of Govt. Polytechnics on 31.07.2018.
 5. This office Circular Memo of No: K/AEBAS/2017, dated: 09/08/2018.

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The “Aadhar enabled Biometric Attendance System (AeBAS) and Integrated Attendance Management System (IAMS)” are being implemented in all the Government Polytechnics of Andhra Pradesh to capture the Biometric Attendance of the Staff and Students. The main objective in implementation of Biometric Attendance is to maintain regularity and discipline among the Staff as well as the Students of all the Government Polytechnics. The attendance of Staff working in the offices of RJD Kakinada & Tirupathi, the staff working in Govt. Polytechnics and the Students of all Govt. Polytechnics is being monitored regularly in AeBAS and IAMS applications at the O/o Commissioner of Technical Education.

The observations from the AeBAS portal are:

1. Only in 31 Polytechnics, the average Staff attendance for the months of November and December, 2018 is above 75% and in the rest of the Polytechnics, the attendance of Staff is below average.
2. Login credentials of AEBAS application are provided to all the Principals of Govt. Polytechnics in order to verify the daily attendance of Staff in AEBAS and for Leave/ On Duty/ EOL approval of the Staff. The Principals of Polytechnics mentioned in Annexure are not yet logged in to the AEBAS portal till date.
3. It is noted from many Polytechnics that the Poor attendance is due to device failure at polytechnics, which indicates that there is no proper maintenance of the AeBAS device.
4. Even after the repeated instructions, the Staff members are not updating the Leave/ On Duty/ EOL details in the Biometric Attendance portal by using their login-id and password.
5. The AeBAS devices are not being provided with continuous power supply and Internet. Hence the Staff are unable to mark their attendance in AeBAS.
6. If any AeBAS device fails to function, the Polytechnics are not using the alternative measures to mark the attendance even after the instructions from the Head office.
7. The staff members of Polytechnics are in an assumption that marking of Biometric Attendance in either AeBAS or iAMS is sufficient.

8. There is poor response from some of the Principals, when reasons are called from the Principals for low attendance on the days where attendance was below average.

The observations from the IAMS portal are:

1. The average attendance of Students for the months of November and December, 2018 is above 75% in 16 Polytechnics only, and in the rest of the Polytechnics, the attendance of Students is below average.
2. The Passed out Students data is still reflecting in the daily attendance as it was not deleted or set to Inactive mode at Colleges.
3. IAMS devices work with either SIM or Ethernet to push the attendance. In case of failure of SIM and Internet, the third alternative is usage of OFFLINE attendance feature provided in IAMS application. Alternative measures are not being utilized when the attendance is not pushed to the IAMS Server.
4. The data of Students those who are currently in Industrial Training and are unable to mark the daily attendance at Institute is not yet uploaded and approved in the IAMS portal. Hence, the percentage of daily attendance is low.

In this connection, all the Principals of Government Polytechnics are hereby instructed to follow the given instructions without any deviation:

1. Take proper measures to keep the AeBAS& IAMS devices to function without any interruptions.
2. Provide continuous power supply and Internet facility to AeBAS& IAMS devices.
3. Arrange alternative devices to mark the Staff attendance in AeBAS, if any AeBAS device fails to function.
4. Use OFFLINE attendance feature provided in IAMS application when IAMS devices do not work with either SIM or Ethernet to push the attendance.
5. Inactivate the Students who have left the Institute upon course completion.
6. Upload the data in IAMS portal of Students those who are currently in Industrial Training and are unable to mark the daily attendance at Institute.
7. Instruct the Staff under control of the Principal, to update Leave/ On Duty/ EOL details in the AeBAS portal (<http://apdte.attendance.gov.in/>) whenever the Staff go on Leave/ On Duty/ EOL.
8. The Principals are requested to monitor the attendance in AeBAS and iAMS regularly.
9. The Principals are requested to inform the reasons for Poor attendance of Staff and Students, when the attendance of Staff and Students falls below 50%.
10. The Principals are requested to verify and approve the authorized Leave/ On Duty/ EOL details of Staff in the AeBAS portal and if any discrepancy is found, it should be brought to the notice of the Commissioner of Technical Education, AP.

Encl: Annexure.

SD/- Sri V. Padma Rao
For Special Commissioner

To,
All the Principals of Govt. Polytechnics.
Copy to RJDTE, Kakinada & Tirupathi for information.


For Special Commissioner

ANNEXURE

S.No	College Code	COLLEGE NAME
1	008	Government Polytechnic, Srikakulam
2	009	Government Polytechnic, Visakhapatnam
3	010	Andhra Polytechnic, Kakinada
4	011	Government Polytechnic for Women, Kakinada
5	014	MBTS Government Polytechnic, Guntur
6	016	Government Polytechnic, Nellore
7	018	SV Government Polytechnic, Tirupati
8	021	ESC Government Polytechnic, Nandyal
9	038	MRAGR Government Polytechnic, Vizianagaram
10	039	D.A Government Polytechnic, Ongole
11	043	GMR, Polytechnic, Paderu
12	045	Government Polytechnic for Women, Bheemunipatnam
13	055	SGPR, Polytechnic, Kurnool
14	057	Government Polytechnic for Women, Kadapa
15	058	Government Polytechnic for Women, Hindupur
16	059	Government Polytechnic for Women, Palamaneru
17	065	Government Institute of Chemical Engineering, Visakhapatnam
18	072	DR.B.R.A.G.M.R, Polytechnic, Rajahmundry
19	073	GMR, Polytechnic, Madanapalli
20	088	Government Polytechnic for Women, Srikakulam
21	098	Government Polytechnic for Minorities, Kurnool
22	154	Government Polytechnic, Obulavarippy
23	155	Government Polytechnic, Nagari
24	163	Government Polytechnic, Parvathipuram
25	165	Government Polytechnic, Raidurg
26	166	Government Polytechnic, Chandragiri
27	170	Government Polytechnic, Dharmavaram
28	176	Government Polytechnic, Rajampeta
29	184	Government Polytechnic, Simhadripuram
30	188	Government Polytechnic, Aluru
31	198	Government Polytechnic, Tadipatri
32	199	Government Polytechnic, Kamalapuram
33	202	Government Polytechnic, Addanki
34	205	Government Polytechnic, Uravakonda
35	206	Government Polytechnic, Madakasira
36	208	Government Polytechnic, Amudalavalasa
37	209	Government Polytechnic, Kavali
38	212	Government Polytechnic, Krosuru
39	213	Government Polytechnic, Rayachoti
40	215	Government Polytechnic, Machilipatnam
41	306	Government Polytechnic, Repalle, Guntur
42	528	Government Polytechnic, Draksharamam
43	529	Government Polytechnic, Anaparthi
44	530	Government Polytechnic, Pithapuram, East Godavari
45	534	GMR, Polytechnic, Gummalaxmipuram